Definition:
Bullying is repeated verbal, physical, social or psychological aggressive behaviour by a person or group directed towards a less powerful person or group that is intended to cause harm, distress or fear.

Types of bullying behavior

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<th>Physical</th>
<th>includes hitting, kicking, tripping, pinching and pushing or damaging property.</th>
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<td>Verbal</td>
<td>includes name calling, insults, teasing, intimidation, homophobic, sexist or racist remarks, or verbal abuse.</td>
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| Covert or hidden bullying | This sort of bullying is often harder to recognise and can be carried out behind the bullied person's back. It is designed to harm someone's social reputation and/or cause humiliation. Includes:  
  • lying and spreading rumours  
  • negative facial or physical gestures, menacing or contemptuous looks  
  • playing nasty jokes to embarrass and humiliate  
  • mimicking unkindly  
  • encouraging others to socially exclude someone  
  • damaging someone's social reputation or social acceptance. |
| Cyber bullying    |Cyberbullying can be overt or covert bullying behaviours using digital technologies, including hardware such as computers and smartphones and software such as social media, instant messaging, texts, websites and other. Cyberbullying can happen at any time. It can be in public or in private and sometimes only known to the target and the person bullying. It includes:
  • Abusive or hurtful texts emails or posts, images or videos
  • Deliberately excluding others online
  • Nasty gossip or rumours
  • Imitating others online or using their log-in. |
| Passive           |Forming a group or gang and/or following a victim of physical, non-physical or non-verbal bullying without showing disapproval, not trying to help the victim or not seeking adult assistance |
**Rationale:**

At Urquhart Park we are committed to developing a positive school climate which promotes personal growth, achievement and positive relationships for all students. We do not tolerate bullying or harassment in any form. We endeavor to maintain an environment where everyone feels safe and has a sense of belonging and where individual differences are appreciated, understood and accepted.

**Rights**
All members of the school community have the right to feel safe, valued and respected. Students and teachers have the right to learn or to teach, and the right to feel safe and secure in their school environment at all times.

**Responsibilities**
All members of the school community have the responsibility not to take part in bullying in any way. All members of the school community have the responsibility to inform teachers or leadership about bullying situations of which they are aware.

**Aims:**
To reinforce within the school community what bullying is and the fact that it is unacceptable.
To alert everyone within the school community to the signs and evidence of bullying and to the fact that everyone has a responsibility to report it to staff whether they are an observer or a victim.
To ensure that all reported incidents of bullying are investigated appropriately and that support is given to both victims and perpetrators.
To seek parental and peer group support and cooperation at all times.

**Implementation:**
The school will adopt a three-phase approach to dealing with bullying:

*Prevention* – providing a safe, secure and stimulating environment and assisting students to develop positive social and self-management skills

*Intervention* – developing clear guidelines for reporting and managing bullying incidents and situations

*Post incident* – ensuring that appropriate strategies are put in place after the incident has been resolved for all students involved
Prevention:

We will endeavor to provide a safe, secure and stimulating environment and assist students to develop positive social and self-management skills through implementing the following strategies, programs and structures:

- Continue to promote our 6 Pillars of Character and expectations for behavior.
- Deliver information to students about bullying and involve them in classroom activities that will enable them to acquire attitudes and skills that will help them in developing and maintaining positive relationships with their peers.
  Specifically, the provision of programs that promote inclusiveness, resilience, life and social skills, assertiveness, conflict resolution and problem solving will form an integral part of our curriculum.
- Implementing assertiveness training and bystander training that builds skills in children to challenge and/or report unacceptable behavior.
- Cybersafety will form part of each child’s ICT curriculum – including programs such as Skooville, Bullystoppers and Digital Licence etc.
- Class teachers will clarify with students at the start of each year the school policy on bullying.
- Professional learning will be provided for staff relating to all forms of bullying and approaches to dealing with bullying.
- Develop community awareness, education and input relating to bullying, its characteristics and the school’s programs and response.
- Visible and vigilant playground supervision by staff and regular monitoring of playground incidents.
- Providing structured activities for students at recess and lunch breaks.
- Regularly seek feedback from all community members in order to monitor the school’s culture with regard to bullying.
**Intervention:**
*Intervention should have two clear aims: to immediately keep the recipient safe and to change the behaviour of the perpetrators.*

*We will establish clear guidelines and procedures for reporting and managing bullying incidents and situations:*

Once identified all involved – recipient, perpetrator and witnesses – will be spoken with, and all allegations of bullying will be fully investigated and documented.

- Parents may be contacted -
  - if their child is alleged to have been bullied or experienced behaviour that is deemed to have the potential to evolve into bullying
  - if their child bullied someone else or has behaved in a manner that is deemed to have the potential to evolve into bullying

- The nature and severity of the bullying incident will determine the most appropriate method to address the situation:
  - Restorative approaches
  - Non-punitive (Non-blaming approaches)
  - Punitive: appropriate and proportional consequences according to the Well-being Policy

- Both perpetrators and recipients will be offered counselling and support when deemed appropriate.

- Removal of cyber-bullies from access to the school network and computers for a period of time

**Post-incident**
*We will ensure that appropriate strategies are put in place after the incident has been resolved for all students involved:*

- Ongoing monitoring of students’ behaviour including use of ICT when appropriate
- Identification of an agreed key contact staff member for each student involved
- Follow-up meetings regarding each child’s management strategy
- Ongoing communication with parents
- Counselling for both parties
- Reinforcement of positive behaviours and appropriate behaviour strategies
- Incidents to be recorded to enable accurate tracking over time

**Evaluation:**
This policy will be reviewed to reflect best practice and to be in line with any changes to legislation.

This policy was last ratified by School Council in.... 2015